**GRANTEE SECTION 3 SUMMARY REPORT**

**Housing and Urban Development Act 1968**

|  |  |  |
| --- | --- | --- |
| 1. Grantee Name & Address: (Street, City, State, Zip)

City of ClarkstonClarkston, WA 99403 | 2. Grant Number: 20-62210-030 | 3. Total Amount of CDBG Award: $475,000 |
| 4. Contact Person Name: Kevin Poole, City of Clarkston PWDSR: Deb Snyder, Executive Director LCV HFH | 5. Contact Person Phone: 509.552.0491 208.792.7568 |
| 6. Grant Award Date: 9/10/20 | 7. Date Report Submitted: |

**Part I:** **Employment and Training** (\*\*Columns B, C, and F are mandatory fields. Include New Hires in E & F

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| AJob Category | BNumber of New Hires | CNumber of New Hires that are Sec. 3 Residents | D% Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents | E% of Total Staff Hours for Sec. 3 Employees and Trainees | FNumber of Sec. 3 Trainees |
| Professionals  |  |  |  |  |  |
| Technicians |  |  |  |  |  |
| Office/Clerical |  |  |  |  |  |
| Construction by Trade (List) |  |  |  |  |  |
| Trade |  |  |  |  |  |
| Trade |  |  |  |  |  |
| Trade |  |  |  |  |  |
| Trade |  |  |  |  |  |
| Trade |  |  |  |  |  |
| Trade |  |  |  |  |  |
|  |  |  |  |  |  |
| Other (List) |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Total |  |  |  |  |  |

**Part II: Contracts Awarded**

|  |  |
| --- | --- |
| 1.Construction Contract: |  |
| 1. Total dollar of contracts awarded (CDBG funds only)
 | **$347,000** |
| 1. Total dollar amount of contracts awarded to Section 3 businesses (CDBG funds only)
 |  |
| 1. Percentage of the total CDBG Contract dollar amount that was awarded to Section 3 businesses (B divided by A)
 |  **%** |
| 1. Total number of Section 3 businesses receiving CDBG contracts/monies
 |  |
| 2. Non-Construction Contracts: |  |
| 1. Total dollar amount of non-construction contracts awarded (CDBG funds only)
 | **$128,000** |
| 1. Total dollar amount of non-construction contracts awarded to Section 3 businesses (CDBG funds only)
 | **$** |
| 1. Percentage of the total CDBG non-construction contract dollar amount that was awarded to Section 3 businesses
 |  **%** |
| 1. Total number of Section 3 businesses receiving CDBG non-construction contracts
 |  |

**Part III: Summary of Efforts**

If no Section 3 persons were hired, or no Section 3 contracts were awarded, please provide a brief explanation as to why.

**Instructions for Completing Section 3Form:**

1. Enter the name and address of the CDBG Grantee
2. Grant Number
3. Enter the total amount of the CDBG awarded
4. Name of person completing form
5. Contract information for person completing form
6. Date Grant Awarded
7. Date this report submitted

**Part I: Employment and Training Opportunities**

* **Column A:** Contains various job categories. Professionals are defined as people who have special knowledge of an occupation such as architects, grant administrators, engineers, etc. For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of “Other” includes occupations such as service workers.
* **Column B:** (MANDATORY FIELD) Enter the number of new hires for each category of workers identified in Column A in connection with this grant award. “New Hires” refers to a person who is not on either the recipient’s or the contractor’s payroll at the time the grant was awarded.
* **Column C:** (MANDATORY FIELD) Enter the number of Section 3 new hires for each category of workers identified in Column A in connection with this grant award. “Section 3 New Hires” refers to a Section 3 resident who is not on either the recipient’s or the contractor’s payroll at the time the grant was awarded.
* **Column D:** Enter the percentage of Section 3 new Hire staff hours spent on this grant. (Section 3 New Hire Hours ÷ Total New Hire Hours)
* **Column E:** Enter the percentage of the total staff hours worked by Section 3 employees and trainees on this grant – including new hires. Also include staff hours for full time and part time employees. (Section 3 Employee Hours ÷ Total Employee Hours)
* **Column F:** (MANDATORY FIELD) Enter the number of Section 3 residents that were trained in connection with this grant.

**Part II: Contract Opportunities**

Block I: Construction Contracts

Item A: Enter the total dollars amount of CONSTRUCTION contracts awarded on the grant (CDBG dollars only).

Item B: Enter the dollar amount of Section 3 contracts awarded on the grant (CDBG dollars only).

Item C: Enter the percentage of Section 3 contracts awarded on the grant (CDBG dollars only). Section 3 contract dollars ÷ Total contract dollars.

Item D: Enter the number of Section 3 businesses receiving contract awards in association with this grant.

Block II: Non-Construction Contracts

 Item A: Enter the total dollar amount of NON CONSTRUCTION contracts awarded on the grant (CDBG dollars only).

 Item B: Enter the dollar amount of Section 3 contracts awarded on the grant (CDBG dollars only).

Item C: Enter the percentage of Section 3 contracts awarded on the grant (CDBG dollars only). Section 3 dollars ÷ Total contract dollars.

 Item D: Enter the number of Section 3 businesses receiving contract awards in association with this grant.

**Part III: Summary of Efforts** – Self Explanatory